

## KENTALLEN & DUROR COMMUNITY SCIO (SCO25839)

Minutes of Committee Meeting held on Monday 16<sup>th</sup> December 2019

Present: Alan Young, Sandra Jamieson, Moira Stoddart, Ali Heaton, Brian Morton  
Apologies: Audrey Godfrey, Deborah McCartney

The November Minutes were approved by the committee and signed by Alan Young, Chairman.

**Treasurer's Report** – Ali, Alan & Malcolm got together today and went over banking procedures and Ali was given forms to change over signatory. Ali has the card now and is able to look at the bank account online.

**Booking Secretary's Report** – As temporary Bookings Secretary Moira gave a short report on current and future bookings. Alan has spoken with Audrey and she will be attending our next meeting at the end of January and will recommence her role as Bookings Secretary.

### Hall – General Matters

**Solar Panels** – Alan reported on the progress of this so far:

Undernoted are all the figures for the Solar panel installation.

Total estimated cost including ancillary works.   £16200

Highland Council Grant for ancillary costs       £5885 (Bacs payment received)

SSE Sustainable Development Grant           £10332 (Payment expected January)

Additional Grid connection cost still to be confirmed but likely to be in the region of £350 (possible additional grant available)

Building Warrant fee cost to be confirmed (at approx. £300).

Works to be completed by 31st March 2020.

Assuming no unexpected costs there should be a shortfall of no more than £800 to be financed from our own resources.

**Plumbing repair** – this has now been carried out and an invoice received from Argyll Plumbers which has been paid.

**Window repair** – this has been done and an invoice received for the work.

**Water ingress** – In the Post Office room and the corridor. Jonathan has had a look at this. We could maybe do a 'patch up' repair and see how that lasts.

**Heating System** – The wood pellets are not burning properly and there is a huge build-up of dust in the chamber. It may be the pellets at fault as they might be damp. Perhaps a sub-standard batch was supplied. We could perhaps contact the supplier to come and have a look at it. At the moment Graham and Jimmy are having to come in every second or third day to clear out the burner.

**External lighting** – Jonathan still hasn't carried out the work on the extra outside light for the car park.

**Social -**

**Hogmanay Night** – this will have to be cancelled due to lack of interest. Alan will ask Jonathan to send out a community email to inform everyone.

**Quiz** – This will be held on 22<sup>nd</sup> Feb and run by Donald Campbell. Alan will speak to him about arrangements.

**Possible 2020 Events –**

Wine & Cheese night on Friday 27<sup>th</sup> March

perhaps have a Ceilidh in the Spring again

**AOB**

**Defib machine** – does this need checked? Sandra will speak to Jonathan about this. It would be good to run more training classes for this. Sandra will check with Jonathan.

**First Aid Box** – this has been checked and it's ok. Sandra will make a sign to alert people to its location.

**Insurance** - Alan requested an Insurance Policy document and it is due for renewal March or April 2020. The insurance company have now requested more info re the children's play area - whether it's inspected annually and recorded and whether there are signs up regarding which ages of children are allowed to use it. There is a sign which states '**you use this at your own risk**' but the insurance company may want to charge us more. We would probably also have to do our own risk assessments.

**Access Code** for the hall should now be changed – Alan will check with Jonathan about this.

**Vouchers for Jimmy and Graham** – Sandra will get these as a thank you for all their work with the heating and the grounds - £100 from Tesco.

**Keep Fit class** – there are a few people interested in this and Alan will start the class in the New Year in January perhaps on a Wednesday.

**Next meeting** – Mon 27<sup>th</sup> Jan at 7pm