

KENTALLEN & DUROR COMMUNITY SCIO (SCO25839)

Minutes of Committee Meeting held on Friday 18th September 2020 on Zoom

Present: Moira Stoddart (Minute Secretary), Alan Young (Chairman), Ali Heaton (Treasurer)
Sandra Jamieson, Linda Johnson

Apologies: Audrey Godfrey (Booking Secretary), Deborah McCartney

Minutes of previous meeting – The minutes of the August meeting were accepted as read by the committee, approved by Sandra Jamieson, seconded by Brian Morton, to be signed later by Alan Young, Chairman.

Treasurers report:

Bank balance £25,352.91

Income:

Aug: £40 Rag Bag

Sept: £208: Rag Bag, Chuffy's Kitchen,

Outgoings:

Aug: £138.37: Electricity Bill, Daisy Comms, Jimmy MacDonald reimbursement for mower fuel

Sept: £25.13 Daisy Comms

Ali is continuing to have difficulties dealing with The Royal Bank of Scotland due to their general inefficiency. It was suggested the Kentallen & Duror Community SCIO Account should be transferred to the Clydesdale Bank instead. All account signatories would have to go into the bank with all necessary documents: IDs, a copy of the constitution, AGM minutes etc, and complete any required paperwork and then the account could be up and running on the same day and the CBS would then transfer the Direct Debits for Daisy Comms, Electricity, Gas to the new account.

The Committee agreed to do this but decided to wait until after this year's AGM. It was agreed to hold the AGM by Zoom in November.

The Annual accounts are due to be presented by September/October before the AGM. Ali will go through all bookings income with Audrey to check all figures are correct and to verify details. The return for OSCR is quite simple once the accounts are done and Jimmy Martin will be asked to sign off the accounts for us again. Brian offered to do this but SCIO rules require the 'auditor' to be independent of the hall committee and trustees.

Booking Secretary's Report

In Audrey's absence, Alan gave the bookings report. There is not much happening at the hall at the moment due to Covid 19 restrictions. A Film company are in discussion with us regarding hiring the hall during October/November. The Light and Life group have enquired again about using the hall but that can't happen at the moment, again because of Covid 19 regulations.

There has been a Wedding booking enquiry for a minimum of 2 days in June 2021. It was decided by the committee to accept this booking and to charge £500 for half days and £1000 for full days. Audrey to be asked to contact enquirer with rates and terms etc.

The Film company had a meeting with Alan and Audrey and wish to start filming on 14th Oct and also have use of the hall on 5th Oct for setting up. The small hall will be 'dressed' as a police station and medical centre and will stay like that for a whole month and they are now asking about also using the chair, table storage room to be converted into a cell and to use the foyer as the police station entrance and to use the big hall for storage and catering and they may also use the kitchen although they do have a portable caterer so they would really, in effect, be using the whole building. They will contact Alan with a schedule of the days the hall will be required etc and their first offer, price wise, but it was felt that the first offer won't be their final offer. A charge of £1500 for filming days including £250 for the small hall was suggested. The Committee agreed to wait and see what they first offer, keeping in mind that they are also hiring the Ballachulish Hotel for the whole film company.

They want to make sure there are no cars in the car park during filming and they have asked Carol Mann at Lagnaha Campsite about perhaps storing vehicles there. When Alan receives their offer, he will circulate to the committee to discuss.

As far as Covid 19 regulations are concerned, the film crew will be in a bubble and will not be going into the community and they will forward us all their info for Covid 19 Risk Assessments together with Film Risk assessments, Insurance documentation and Terms of Hire documents for us to forward to our own insurers.

Rachel Shepton will be conducting Physio appointments on Tuesdays, restricted to just 2 or 3 sessions by the regulations stipulated by her professional organisation's policy and she will mainly be seeing emergency patients.

Hall matters

A Covid 19 risk assessment will have to be carried out for the hall and we will also have to update the existing risk assessment and the booking form conditions. Alan has a copy of Rachel's risk assessment to guide us, but the hall is not likely to be opening this year.

Paintwork at the hall and sheds, fencing and picnic tables have been needing attention for some time and Argyll & Lochaber Joiners have already redone the sheds. We will try painting the picnic tables during the 'tidy up' at the hall this weekend and more weeding is required following on from yesterday when a lot of work was done.

Boiler

3 tonnes of fuel has been ordered and Jimmy MacDonald's grandson, who is a plumbing and heating engineer, will have a look at the cap problem on the flue as water has been getting in and the boiler isn't firing up properly.

Chuffy's Kitchen

This is going well and the committee agreed to allow Andrea another month of use of the kitchen at £12 per hour. Andrea is also interested in becoming the new hall cleaner now that Tony and Alison have informed us that they can no longer do this. Tony & Alison were paid £10 per hour and the committee will discuss what to pay Andrea.

Co-op Community Fund

Ilona Lawson would like to meet the committee to discuss what we would do with the money from the fund. Alan and 1 other from the committee could meet her or perhaps have a zoom meeting with her. Our original application to the Co-op outlined a plan to upgrade the stage and install new sound and lighting equipment. Malcolm Knowlson has made enquiries and we could probably get a system with lights, microphones and audio equipment for around £2,000/£3,000.

Cupboard

The cupboard where the Covid 19 cleaning chemicals are stored needs a door fitted. Alan will speak to Christian Howell about that and a few other jobs like putting clips in the electricity cupboard and mounting the wall hand sanitizers.

Woodlands Trust

We will receive 420 saplings in November for the hall from the Woodlands Trust and, while this would slightly reduce car parking, this would only really be a problem on 6 Days Trials days. There will have to be a couple of working parties arranged to plant these and the committee could maybe have a look to see what needs to be replaced e.g. some fence posts. We already have some poles and wire in the shed which we can use. It was suggested that perhaps the community could sponsor trees to raise money for the hall and they could put on their own plaque and they might like to plant it themselves and could also receive an owner's certificate.

6 Days Trials – Alan will email the trials organisers to thank them for their generous donation which they gave in compensation for our loss of income due to the trials not taking place this year due to Covid 19.

Tesla battery

This idea is in limbo for now. We've applied to go on the list for the 50% grant, but we would have to find the rest of the money ourselves. It had been hoped that another govt scheme could help but it's not looking likely and it's not a good use of our money for the return we would get.

Next meeting

Monday 19th Oct at 7pm on Zoom