

KENTALLEN & DUROR COMMUNITY SCIO (SCO25839)

Minutes of Committee Meeting held on Monday 24th February 2020

Present: Alan Young, Audrey Godfrey, Moira Stoddart, Sandra Jamieson, Brian Morton,
Deborah McCartney, Linda Johnson
Apologies: Ali Heaton

Minutes of previous meeting – January's Meeting Minutes were approved by the committee and signed by Alan Young, Chairman.

Treasurer's Report

Opening Bank balance at 29/01/20 - £ 29,628.07

Closing balance - £29,324.86

Outgoings - £1091.21

Income - £788.00

Warrant Fee - £377.00

Electrical work - £215.00

British Gas electricity invoice - £230.86

Repay Sandra for Jimmy & Graham's vouchers - £200.00

Other income - Hall rentals

Alan & Ali will meet this week to get all bank forms organised online – change of signatories etc.

Booking Secretary's report

Claire Howell has booked the hall for two more Mindfulness Sessions in June & Sept plus drop-in sessions one Saturday a month. Claire will be offered her next session free due to the smell in the small hall.

Hall Matters

Solar panels

The Structural Engineer's Report has now been received and the installation is scheduled for the end of March. The power will only have to be off for ½ hour or so during installation so no groups should really be affected. We can inform groups at the time.

Electrical Cupboard & Storage

Neil Malcolm has taken off the old control panel which has created some space. Alan has asked Argyll Builders for a price to box in the circuit breakers and meters and to create an additional cupboard in the main storage room and repaint both areas. We are awaiting the Building Warrant from Highland Council for the solar panel works applied for by Emtec Energy. If we go ahead with the E Bikes, we will move everything out of the storage cupboard and keep the bikes in there with a solid door fitted which will have a combination lock. We will also need a separate cupboard for cleaning tools and materials.

Play Area – We need to dismantle the swings and climbing tower and already have 4 or 5 volunteers to do this. The Prestwick firm will come to do a report for us with recommendations for safety requirements. Their fee will be £150 to £200. We will also have to get some rubber matting fitted. Alan has applied to the Postcode Lottery for funding to improve the play park.

Heating system

There are still ongoing problems although Jimmy & Graham have narrowed the problem to two possible issues. The Cap/Hood on top of the flue vent appears to be missing, possibly blown off in recent high winds, which may be causing moisture to reach the burner and interfere with the combustion process.

External Lighting & PAT testing – this has now been carried out and paid for.

Hall Window Cleaning

Alison & Tony are back and will resume the hall cleaning. Once the solar panels are fitted, Alan will ask Steven the window cleaner for a price to clean them.

Water Ingress – Entrance hall at front door & PO room

There are signs of dampness and there is some plasterboard flaking. Someone could go in the hatch in the electric cupboard to have a look. There is also a drip in the electrical cupboard. In the PO room there are two or three places where there is discolouration on the wall which may be a problem with the window frames.

Door access key code & Keyholders – Sandra and Audrey have still to meet to discuss this.

E Bikes

The deadline to get in an application to the Energy Savings Trust is this Wednesday and Alan is putting together a proposal. If this is approved, it doesn't mean we have to take it and the committee can still decide against it. We could get up to £25,000 grant funding from the Energy Savings Trust. Their grants are for up to 70% of the cost but they will place a 'value' on 'in kind' contributions made by ourselves so that effectively we do not have to contribute any money to the purchase. We have placed a 'value' of £2500 on the provision of 'Secure Storage' that we will be providing at the hall and also placed a 'value' on Volunteer time required to administer the E Bike scheme. Together this will make up our 30% contribution so that we are not required to make any cash contribution. We will have card payment facilities via Wi-Fi at the hall for any payments received by debit or credit card and for 'security deposits' for the safe return of bikes rented out to the public. The company we get the bikes from would also service them for us. We will also have to arrange liability insurance and theft cover.

Social Events

Quiz Night – This was a great success with a good turn out and we made a profit of £225. We have had good feedback and the committee would definitely consider doing this again.

Spring Wine and Nibbles Night – This will be on Saturday 28th March. We will hold this in the Main Hall and will set up tables down the middle for food and have a few chairs out and have some background music. It will be BYOB, but we could give a free first drink on entry and provide nibbles and we could have a donation box out at the door. This will be a family night with children welcome. The committee will all bring some nibbles and we can encourage people to also bring their own food.

VE Day Celebration Fete/Fair – This will be on Friday 8th May. The May Bank Holiday has been changed to the first Friday in May this year. Becky, Trina, Christine & Jenny are planning this as a fun family day. It was suggested that we could maybe set up a couple of barbecues etc if it's a nice day and maybe have something else at night? Perhaps dancing and music from some locals?

6 Day Trials – To the best of our knowledge the 6 Day Trials will be going ahead this year, possibly on Wednesday 6th May, but this has still to be confirmed by the organisers. We need better signage on the roadside re parking etc and we will again ask Ardsheal Estate for the use of their field for 4 x 4s and we also need to arrange for use of the tractor. We will have to inform the insurance company about the numbers who will be at the trials including the number of cars in the car park. Alan, Audrey and Brian will look at this. It was suggested that we pay Alison and Tony to clean up afterwards. We need someone to be in overall charge of the car park – perhaps a couple of people could split this? We will approach a few people about this.

Tree Planting – Woodland Trust will give us 420 saplings free and we can apply for more and, if the committee agree, we could get them in November. We would need to get volunteers to help with this – probably a team of 10 could do this in a day.

AOB:

Alan has arranged a visit to Comrie Croft to see what they do re weddings etc, recharging points, solar panels, and they also lease plots for people to grow their own stuff, etc.

Jumble Sale – Becky, Trina, Christine and Jenny may need some help with this on the day. It will run from 10.00am – 4.00pm.

Insurance – After enquiry it was established that no one on the committee knew of any incident which has occurred that might give rise to a claim.

Date of next meeting - Monday 23rd March at 7pm.